

3. Educational programme

3.1. Profile of the educational programme ‘Customs Affairs’ in speciality D7 ‘Trade’

Project team leader (Director of the study programme) – PhD in Chemistry, Associate Professor, Nina V. Kaluha

| 1 - GENERAL INFORMATION | |
|---|---|
| Full name of IHE and structural unit | State University of Trade and Economics Faculty of Trade and Marketing Department of Commodity Science and Customs Affairs |
| Academic degree and qualification title in the original | First (Bachelor’s degree) cycle of higher education Qualification – Bachelor of Entrepreneurship and Trade |
| Field of knowledge | D Business, administration and Law |
| Speciality | D7 Trade |
| Study programme title | Customs Affairs |
| Restrictions on education forms | No restrictions are in place |
| Standards conformity | Conforms to the MES higher education standard (Ukraine) (Order No. 963 of 05.07.2024) |
| Qualification title (degree), programme credits and duration | Bachelor’s degree, single. Study programme credits – 240 ECTS credits. Standard training period: 3 years 10 months |
| Accreditation | Certificate of Accreditation of the Speciality UD 11015988, valid until 01.07.2026, issued by the Accreditation Commission of the Ministry of Education and Science of Ukraine. |
| Cycle/Level | National Qualifications Framework of Ukraine – level 6, FQ-EHEA – first cycle, EQF-LLL – level 6 |
| Academic backgrounds | Complete secondary education or junior specialist degree |
| Language(s) of instruction | Ukrainian |
| Programme duration | Valid till the approval of a new study programme edition |
| Study programme link | https://knute.edu.ua/ |
| 2 - STUDY PROGRAMME AIM | |
| Building transferable and subject specific competencies aimed at acquiring knowledge, skills and abilities which enable solutions to practical problems and specialised tasks in trade and customs. | |
| 3 - STUDY PROGRAMME DESCRIPTION | |
| <i>Subject area</i> | |
| Object of learning: activities related to the organisation and operation of business and commercial structures which are carried out to achieve economic and social results. | |

Aims of training: training highly qualified specialists capable of solving practical problems and complex specialised tasks in entrepreneurship and trade.

Theoretical content of the subject area: scientific theories, ideas, concepts, principles of entrepreneurship and trade and the methodology of their use in the organisation and effective functioning of entrepreneurial and commercial structures.

Methods, techniques, and technologies: general scientific and special methods, professional techniques and technologies used to solve problems related to the organisation, effective functioning and development of entrepreneurial and commercial structures.

Tools and equipment: information and communication systems and technologies, specialised devices and equipment for trade and/or entrepreneurial activity, specialised software.

Study programme orientation

Study, professional and applied programme

Study programme main focus

General higher education in the field of knowledge ‘Business, Administration and Law’, speciality ‘Trade’.

Emphasis is placed on acquiring knowledge and skills in commodity assessment, forming a range of goods, conducting customs control and customs clearance, applying tariff and non-tariff regulation measures, controlling the correctness of customs value determination and the completeness of customs payments, and classifying goods in customs and trade.

Keywords: commodity science, trade, customs.

Programme features

Training in customs control and customs clearance procedures, quality characteristics of goods, application of information technologies in customs operations, and providing customs brokerage services.

The study programme includes practical training at manufacturing enterprises, commercial organisations, customs brokerage companies, and customs authorities.

4 - EMPLOYABILITY AND FURTHER LEARNING

Employability

Graduates of the given study programme are eligible for entry-level positions in accordance with the professional job titles that comprise the following classification groups (according to the DK 003:2010 Classification of occupations, as amended by Order No. 259 of the Ministry of Economic Development and Trade of Ukraine dated 15 February 2019):

- 3119 Technical expertise specialist;
- 3139 Vehicle technical expertise specialist;
- 3411 Broker;
- 3417 Appraiser-expert;
- 3419 Commodity expert;
- 3419 Commodity inspector;
- 3422 Freight and goods customs clearance agent;
- 3441 Customs inspectors;
- 3436.1 Assistant to the head of an enterprise (institution, organisation);
- 3436.2 Assistant to the head of a production unit;
- 3436.2 Assistant to the head of other major units;

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| 3436.3 Assistant to the head of a small enterprise (with no management team). | |
| <i>Further learning</i> | |
| Graduates of the give study programme are eligible to continue their learning at the second (Master’s degree) cycle of higher education. Acquiring additional and/ or supplementary qualifications within the postgraduate education system. | |
| 5 - TRAINING AND ASSESSMENT | |
| <i>Teaching and learning</i> | |
| A balanced combination of classroom activities (lectures-discussions, seminars, practical classes in small groups, independent work with information sources, tutorials), distance learning and independent work based on problem-oriented, interactive learning, self-study and learning through practical training in customs authorities. | |
| <i>Assessment</i> | |
| The assessment of students’ learning outcomes is carried out in accordance with the ‘Regulations on Assessment of the SUTE Undergraduate and Postgraduate Students’ Learning Outcomes’ and provides for the following control measures: current and final assessment, certification. | |
| The current assessment is carried out during practical/laboratory classes and it is also based on the results of independent work assignments. It suggests assessing students’ theoretical knowledge during seminars and their practical skills acquired while completing laboratory/practical assignments. | |
| The final assessment comprises control measures that involve establishing the conformity (measuring, assessing) of the learning outcomes achieved by a student with the requirements of the study programme in terms of the relevant educational component, which is carried out at the university in the form of a test and an exam. | |
| The learning outcomes of SUTE students are assessed on a 100-point scale, where: 60-100 points are the learning outcomes entitling a student to obtain ECTS credits; 0-59 points are unsatisfactory learning outcomes not entitling a student to obtain ECTS credits. | |
| 6 - PROGRAMME COMPETENCES | |
| <i>Integral competence</i> | |
| Ability to solve complex specialised tasks and problems in the field of entrepreneurial and commercial activity or in the learning process, which involves applying theories and methods of organisation and functioning of entrepreneurial and commercial structures and is characterised by complexity and uncertainty of conditions. | |
| <i>Transferable competences (TC)</i> | |
| TC1 | Ability to think abstractly, analyse and synthesise. |
| TC2 | Ability to use acquired knowledge in practical situations. |
| TC3 | Ability to communicate in the official language, both verbally and in writing. |
| TC4 | Ability to communicate in a foreign language. |
| TC5 | Skills in using information and communication technologies. |
| TC6 | Ability to search, process and analyse information from various sources. |

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| TC7 | Ability to work in a team. |
| TC8 | Ability to show initiative and entrepreneurship. |
| TC9 | Commitment to environmental protection. |
| TC10 | Ability to act in a responsible and conscious manner. |
| TC11 | Ability to exercise their rights and responsibilities as members of society, to understand the values of a civil (free democratic) society and the need for its sustainable development, the rule of law, and human and civil rights and freedoms in Ukraine. |
| TC12 | Ability to preserve and multiply moral, cultural, scientific values and achievements of society based on understanding of history and patterns of development of the subject area, its place in the general system of knowledge about nature and society and in the development of society, engineering and technology, use various types and forms of physical activity for active recreation and healthy lifestyle. |
| TC13 | Ability to make decisions and act in accordance with the principle of zero tolerance for corruption and any other manifestations of dishonesty. |
| <i>Special (professional, subject) competences (SC)</i> | |
| SC1 | Critical reflection on the theoretical foundations of entrepreneurial and commercial activities. |
| SC2 | Ability to select and use appropriate methods and tools to justify decisions regarding the creation and operation of business and commercial structures. |
| SC3 | Ability to carry out activities in cooperation with market participants. |
| SC4 | Ability to apply innovative approaches in the activities of entrepreneurial and commercial structures. |
| SC5 | Ability to identify and evaluate the characteristics of goods and services in business and commercial activities. |
| SC6 | Ability to conduct activities in compliance with regulatory and legal requirements in the field of entrepreneurship and trade. |
| SC7 | Ability to identify and perform professional tasks related to organising the activities of business and commercial structures. |
| SC8 | Ability to apply accounting and taxation fundamentals in business and commercial activities. |
| SC9 | Ability to organise foreign economic activity of business and commercial structures. |
| SC10 | Ability to conduct business planning, assess market conditions and evaluate performance in the field of entrepreneurship and trade, taking into account risks. |
| <i>SC11</i> | <i>Ability to carry out customs control and customs clearance¹.</i> |

¹ The transferable, special (professional, subject) competencies and programme learning outcomes shown in italics reflect the focus of the educational programme.

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| SC12 | <i>Ability to ensure control over compliance with tariff and non-tariff regulation measures in foreign economic activities.</i> |
| SC13 | <i>Ability to carry out customs brokerage activities.</i> |
| 7 - PROGRAMME LEARNING OUTCOMES | |
| 1 | Use basic knowledge of entrepreneurship and trade and critical thinking, analysis and synthesis skills for professional purposes. |
| 2 | Apply acquired knowledge with the purpose of identifying, setting, and solving problems in various practical situations in business and commercial activities. |
| 3 | Possess written and oral professional communication skills in the official language and foreign languages. |
| 4 | Use modern computer and telecommunications technologies for the exchange and dissemination of professional information in the field of entrepreneurship and trade. |
| 5 | Organise the search, independent selection and high-quality processing of information from various sources to form databases in the field of entrepreneurship and trade. |
| 6 | Be able to work in a team and possess interpersonal skills enabling the achievement of professional goals. |
| 7 | Demonstrate initiative in various areas of professional activity and take responsibility for outcomes. |
| 8 | Use the acquired knowledge and skills to initiate and implement measures in the field of environmental protection and ensure the safe operation of business and commercial structures. |
| 9 | Be familiar with the requirements for professional activities, determined by the need to ensure the sustainable development of Ukraine and its strengthening as a democratic, social and legal state. |
| 10 | Act in a socially responsible manner based on ethical, cultural, scientific values and achievements of society. |
| 11 | Possess conceptual scientific and practical knowledge in the field of entrepreneurship and trade, necessary for further practical application. |
| 12 | Possess methods and tools for substantiating management decisions regarding the creation and operation of entrepreneurial and commercial structures. |
| 13 | Use their knowledge about forms of interaction between market players to support the activities of business and trade structures. |
| 14 | Apply innovative approaches in entrepreneurial and commercial activities. |
| 15 | Evaluate the characteristics of goods and services in business and trade using modern methods. |
| 16 | Be familiar with the regulatory and legal framework governing the activities of business and commercial entities and apply it in practice. |
| 17 | Solve professional tasks related to the organisation of entrepreneurial and commercial structures and resolve problems in crisis situations, with regard to external and internal factors. |
| 18 | Be familiar with accounting and taxation fundamentals in business and |

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| | commercial activities. |
| 19 | Apply their knowledge and skills to ensure the effective organisation of foreign economic activity of business and trade structures with regard to market conditions and current legislation. |
| 20 | Be familiar with the fundamentals of business planning, market conditions assessment, and performance evaluation of business and commercial entities, taking into account risks. |
| 21 | Apply acquired knowledge to prevent corruption and any manifestations of dishonesty in business and commercial activities. |
| 22 | <i>Be able to conduct customs control and customs clearance using information technologies.</i> |
| 23 | <i>Be able to carry out official control measures, monitor the observance of established prohibitions and restrictions, and tariff regulation measures for foreign economic activities.</i> |
| 24 | <i>Be able to provide customs brokerage services while declaring goods and managing customs warehouses and duty-free shops.</i> |

8 - RESOURCE SUPPORT FOR PROGRAMME IMPLEMENTATION

Academic staff

The academic staff are fully compliant with Licensing requirements for carrying out educational activities. To implement the study programme 'Customs Affairs', there are engaged academic staff who possess scientific degrees and/or academic titles, meet the requirements of the current legislation of Ukraine and have a sufficient level of scientific and professional qualifications. Practitioners, representatives of professional associations and foreign partners are also involved in the educational process.

All the academic staff members undergo advanced training and professional development courses every five years.

Facilities

The material and technical support is fully compliant with Licensing requirements for carrying out educational activities. For the students' convenience, there is a corporate distance learning system and the 'MIA: Osvita' automated educational process management system. The university boasts modern computer classrooms equipped with specialised software, a Business Simulation Training and Research Centre, and a Smart Library. There have been created all conditions for training students with disabilities. Social and domestic facilities are also available at SUTE.

Informational, teaching and learning materials

An ECTS Information Package is developed for each study programme at the university. Using their personal 'MIA: Osvita' account, each student can review and create their own individual plan, view the curriculum, the points obtained for each course, and their class schedule. They can also communicate with other participants in the educational process.

Course summaries, outlines, and syllabi, along with assessment criteria for educational components, are available on the corporate distance learning platform.

The university's electronic repository provides full-text access to SUTE scientific and educational literature, qualification work manuscripts and doctoral and postdoctoral theses.

For the students' convenience, the university has developed a Catalogue of Academic

Courses, according to which students are entitled to choose elective educational components.

9 - ACADEMIC MOBILITY

National credit mobility

National credit mobility is carried out within the framework of memoranda of cooperation between SUTE and other higher education institutions (research institutions) of Ukraine in accordance with the law.

International credit mobility

The university has signed cooperation agreements between SUTE and foreign higher education institutions, which provide for partnership exchanges and student training under international programmes and projects within the Erasmus+ programme.

Training of foreign students

of foreign students is carried out in accordance with the current legislation requirements.

1. LIST OF THE STUDY PROGRAMME COMPONENTS AND THEIR LOGICAL ORDER

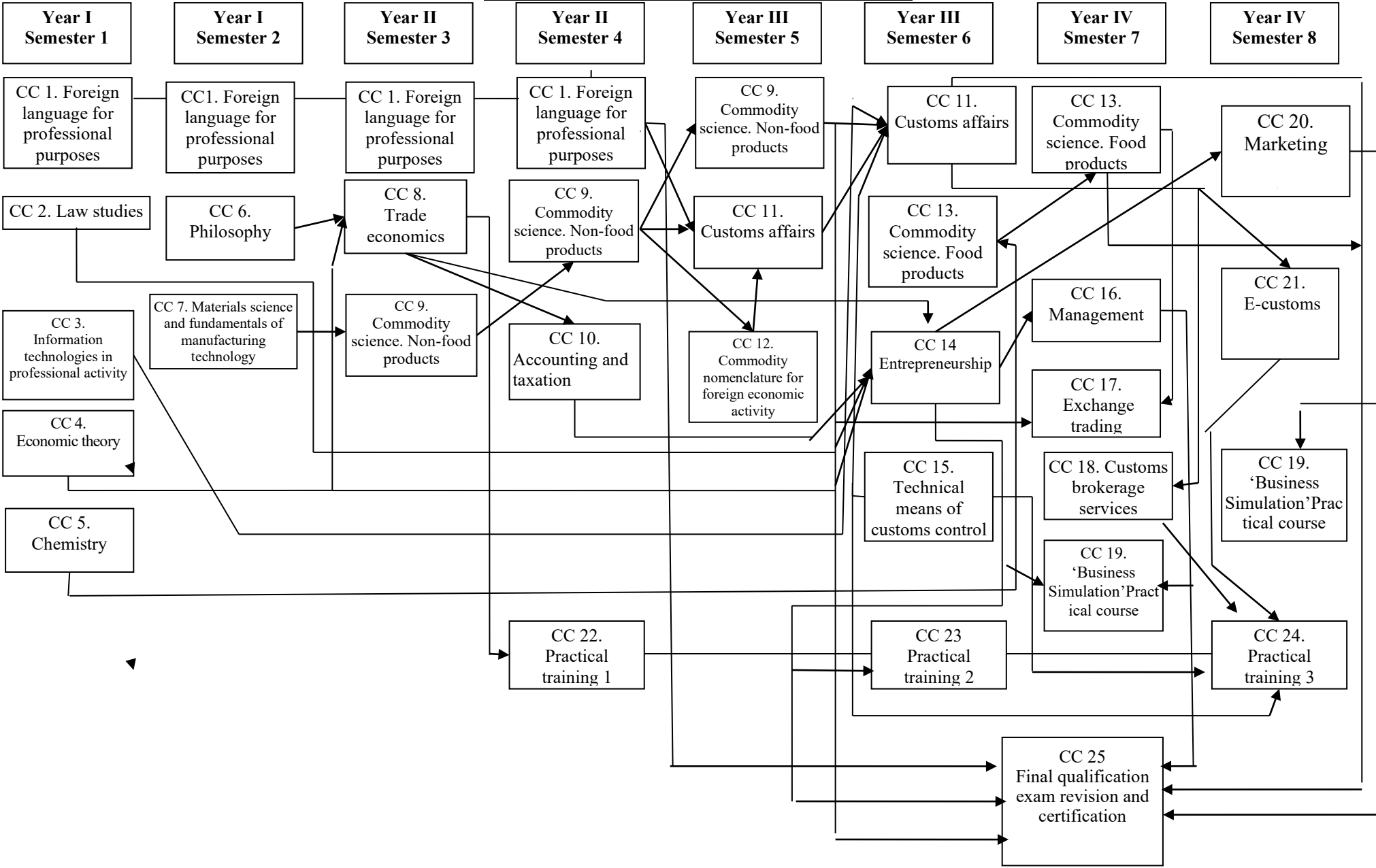
1.1. List of the SP components

| Code | Programme educational components | ECTS credits | Form of control |
|--|--|--------------|-----------------|
| <i>Compulsory components</i> | | | |
| CC 1. | Foreign language for professional purposes | 21 | Exam |
| CC 2. | Law studies | 6 | Exam |
| CC 3. | Information technologies in professional activity | 6 | Exam |
| CC 4. | Economic theory | 6 | Exam |
| CC 5. | Chemistry | 6 | Exam |
| CC 6. | Philosophy | 6 | Exam |
| CC 7. | Materials science and fundamentals of manufacturing technology | 6 | Exam |
| CC 8. | Trade economics | 6 | Exam |
| CC 9. | Commodity science. Non-food products | 18 | Exam |
| CC 10. | Accounting and taxation | 4,5 | Exam |
| CC 11. | Customs affairs | 12 | Exam |
| CC 12. | Commodity nomenclature for foreign economic activity | 6 | Exam |
| CC 13. | Commodity science. Food products | 10,5 | Exam |
| CC 14. | Entrepreneurship | 6 | Exam |
| CC 15. | Technical means of customs control | 4,5 | Exam |
| CC 16. | Management | 6 | Exam |
| CC 17. | Exchange trading | 6 | Exam |
| CC 18. | Customs brokerage services | 6 | Exam |
| CC 19. | 'Business Simulation' Practical course | 9 | Exam |
| CC 20. | Marketing | 6 | Exam |
| CC 21. | E-customs | 6 | Exam |
| CC 22. | Practical training 1 | 4,5 | Credit |
| CC 23. | Practical training 2 | 3 | Credit |
| CC 24. | Practical training 3 | 6 | Credit |
| CC 25. | Final qualification exam revision and certification | 3 | Exam |
| Total credits for compulsory components | | 180,0 | |
| <i>Elective components</i> | | | |
| EC 1. | Educational component 1 | 6 | Exam |
| EC 2. | Educational component 2 | 6 | Exam |
| EC 3. | Educational component 3 | 6 | Exam |
| EC 4. | Educational component 4 | 6 | Exam |
| EC 5. | Educational component 5 | 6 | Exam |
| EC 6. | Educational component 6 | 6 | Exam |
| EC 7. | Educational component 7 | 6 | Exam |
| EC 8. | Educational component 8 | 6 | Exam |
| EC 9. | Educational component 9 | 6 | Exam |
| EC 10. | Educational component 10 | 6 | Exam |

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| Total credits for elective components | 60 | |
| TOTAL CREDITS FOR THE STUDY PROGRAMME | 240,0 | |

Students choose elective courses through their personal accounts on the 'MIA: Osvita' portal. The description and prerequisites of the academic courses are provided in the SUTE Catalogue of Academic Courses.

2.2. The SP structural and logic network



3. FINAL ASSESSMENT OF STUDENTS

The final assessment is carried out in the form of a final qualification examination.

The final qualification examination should provide for the assessment of learning outcomes determined by the Higher Education Standard and the given Study programme.

4. THE PROGRAMME COMPETENCES AND THE SP COMPULSORY COMPONENTS MATRIX

| Components Competences | CC1. | CC2. | CC3. | CC4. | CC5. | CC6. | CC7. | CC8. | CC9. | CC10. | CC11. | CC12. | CC13. | CC14. | CC15. | CC16. | CC17. | CC18. | CC19. | CC20. | CC21. | CC22. | CC23. | CC24. | CC25. |
|---------------------------|------|------|------|------|------|------|------|------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| TC 1 | | | | + | | + | | + | | | + | | | + | | | | | + | + | | | | | + |
| TC2 | + | | + | | + | | + | + | + | + | + | | + | | + | | | | + | + | + | + | + | + | + |
| TC3 | | | | | | | | | + | | + | + | + | | | | | | | | | + | + | + | + |
| TC4 | + | | | | | | | | | | + | + | | | + | | | + | | | | | | | + |
| TC5 | | | + | | | | | | | + | + | | | | + | | | | + | + | + | | | + | |
| TC6 | + | | + | | + | | | | + | | + | + | + | | | | + | | + | + | + | | | | |
| TC7 | + | | | | | | | + | | | | | | | | + | | | + | | | + | + | + | |
| TC8 | | | | | | | | | | | | | | + | + | + | + | + | | | | + | + | + | |
| TC9 | | | | | + | | + | | + | | | | + | | | | | + | | | | | | | |
| TC10 | | + | | | | + | + | | | | + | | | | + | | | + | | | + | | | + | |
| TC11 | | + | | | | + | | | | | + | | | + | | + | + | | | | + | | | | |
| TC12 | | + | | + | | + | + | | | | | | | | | | | | | | | | | | |
| TC13 | | + | | | | | | + | | | + | | | + | | + | | | | | | + | | | |
| SC1 | | | | + | | + | | | | | | | | + | + | | + | | | | | + | + | + | + |
| SC2 | | | + | | | | + | | | | | | | + | | + | + | | | | | + | + | + | + |
| SC3 | + | | | | | | + | | | | + | + | | | | + | + | + | + | + | + | + | + | + | |
| SC4 | | | + | | | | + | + | | | | | | + | | + | | | | + | | + | | | |
| SC5 | + | | | | + | | + | | + | | | | + | | | | + | | | | | | + | + | + |
| SC6 | | + | | | | | | | + | | + | + | + | | + | | + | + | | | | + | | + | + |
| SC7 | + | | | | | | | + | | | | + | | | | | + | + | | | | | + | + | + |
| SC8 | | | | | | | | | | + | + | | | | | | | + | + | | | | | + | + |
| SC9 | | | | + | | | | | | | + | + | | | | | | | | | | + | | | + |
| SC10 | | | | + | | | | + | | | | | | + | | + | | | | + | | + | | | |
| SC11 | | + | + | | | | | | + | | + | + | + | + | + | | | + | + | | + | | | + | + |
| SC12 | | | + | | + | | | | + | | + | + | + | | + | | | + | | | + | | | + | + |
| SC13 | | | + | | | | | | + | | + | + | + | | | | | + | | | + | | | + | + |

5. THE PROGRAMME LEARNING OUTCOMES AND THE SP COMPULSORY COMPONENTS MATRIX

| Components Programme learning outcomes | CC1. | CC2. | CC3. | CC4. | CC5. | CC6. | CC7. | CC8. | CC9. | CC10. | CC11. | CC12. | CC13. | CC14. | CC15. | CC16. | CC17. | CC18. | CC19. | CC20. | CC21. | CC22. | CC23. | CC24. | CC25. | |
|---|------|------|------|------|------|------|------|------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---|
| 1 | | | | + | | + | + | + | | | | + | | + | | | + | | + | + | | + | + | + | + | |
| 2 | + | | + | | + | | | + | + | + | + | + | + | + | + | + | + | + | + | | | + | + | + | + | |
| 3 | + | | | | | | | | | | + | | | | | | | | | | | | + | + | + | + |
| 4 | | | + | | | | | | | + | + | | | | + | | | | | + | + | + | | | + | |
| 5 | + | | + | | | | | | | | + | + | | | | | + | | | | | + | | | + | |
| 6 | + | | | | | | | | | | | | | | | + | | | | + | + | | + | + | | |
| 7 | | | | | | | | + | | | | | | + | | | | | | + | + | | + | + | | |
| 8 | | + | | | + | | | | + | | | | + | | + | | | | | | | | | | | |
| 9 | | + | | | | | | | | | | | | + | | | | | | | | | + | + | | + |
| 10 | | | | | | + | | | | | | | | | | | | | | + | + | | | | | + |
| 11 | | | | + | + | + | + | + | + | | + | + | + | + | | | | + | + | | | + | + | + | | |
| 12 | | | | | | | | | | + | | | | + | | + | | | | + | + | | + | + | | |
| 13 | | | | + | | + | | | | | + | | | + | | + | + | + | | | | + | + | | | |
| 14 | | | + | | | | + | | | | | | | | | | | | | | | | + | | | |
| 15 | | | | | + | | + | | + | | | | + | | | | | + | | | | | | | | |
| 16 | | + | | | | | | | + | | + | | + | + | + | | | + | + | | | | | | | + |
| 17 | + | | | | | | | | | | | | | + | | + | + | | | + | + | | + | + | + | + |
| 18 | | | | | | | | | | + | + | + | | | | | | | | + | + | | | | + | + |
| 19 | | | | + | | | | | | | | + | | | | | | + | + | | | | | | | + |
| 20 | | | | + | | | | | + | | | | + | | + | + | + | | | + | + | | | | | + |
| 21 | | + | | | | | | | | | + | | | + | | + | | | | | | | | | + | |
| 22 | | + | + | | | | | | + | | + | + | + | + | + | | | + | | + | | | | | + | + |
| 23 | | | + | | + | | | | + | | + | + | + | | + | | | + | | | | + | | | + | + |
| 24 | | | + | | | | | | + | | + | + | + | | | | | + | | | | + | | | + | + |

LIST OF RECOMMENDED ELECTIVE COMPONENTS

| Code | Educational components | ECTS credits |
|---------------|--|---------------------|
| EC 1. | Administrative law and process | 6 |
| EC 2. | Foreign economic activity of an enterprise | 6 |
| EC 3. | Critical thinking | 6 |
| EC 4. | Cultural heritage of Ukraine | 6 |
| EC 5. | Logistics | 6 |
| EC 6. | Organisation of trade | 6 |
| EC 7. | Fundamentals of cybersecurity | 6 |
| EC 8. | Conformity assessment | 6 |
| EC 9. | Business law | 6 |
| EC 10. | Psychology | 6 |
| EC 11. | Soft skills technologies | 6 |
| EC 12. | Commodity studies. Antiques | 6 |
| EC 13. | Commodity science. Cultural valuables | 6 |
| EC 14. | Commodity studies. Fuels and lubricants | 6 |
| EC 15. | Commodity studies. Vehicles | 6 |
| EC 16. | Commodity studies. Civilian weapons | 6 |
| EC 17. | Communication English tailored course | 6 |